

Office Memorandum • UNITED STATES GOVERNMENT

TO : Acting Chief of Logistics

DATE: 1 November 1954

FROM : Chief, Procurement Division

SUBJECT: Weekly Performance Report - 25 October to 30 October

1. Procurement

	<u>Special Purchase</u>	<u>Military Purchase</u>	<u>Contract Branch</u>	<u>Purchase Branch</u>	<u>Total</u>
Brought Fwd.	24	13	101	117	255
Received	15	20	11	192	238
Completed	16	11	11	190	228
Pending	23	22	101	119	265
Amt. Oblig.	\$12,474.21	\$3,220.32	\$53,203.75	\$89,378.88	\$158,277.16

2. Administration

	<u>Special Purchase</u>	<u>Military Purchase</u>	<u>Contract Branch</u>	<u>Purchase Order Branch</u>
Added	30	9	4	154
Closed Out	71	6	1	160
Active	228	292	446	1489

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Attachment